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## Home Equity/HELOC Application Checklist

Thank you for choosing Altra for your home equity loan needs. Our goal is to provide the best service in the shortest amount of time. To make this possible please provide the following:

Regarding your home:

- Proof of current homeowner's insurance

If you receive a W-2 through employment:

- TWO (2) paycheck stubs showing year-to-date earnings
- W-2 forms from the last TWO (2) years
- Employer name and phone number \_\_\_\_\_
- Employer name and phone number \_\_\_\_\_

If you are self-employed:

- Personal and Business Federal Tax Returns with all Schedules and K1 from the last TWO (2) years (Signed & Dated)

If you are retired:

- Most recent income statement or award letter (SSI, Pension)
- Most recent investment account statement (IRA, brokerage accounts)

If you are a Texas Borrower:

- Copy of Warranty Deed or Deed of Trust

Additional documents:

- I have signed the Request for Payoff & Authorization to Release Information form. (see page 2)

Please provide if applicable:

- Child Support award letter
- Proof of current flood insurance
- Rental Income: Tax Returns from last TWO (2) years with all Schedules (Signed & Dated)